



**APPLICATION DISCLOSURE/RELEASE**

Pursuant to the requirements of the Fair Credit Reporting Act, notice is given that a **consumer report+** may be made in connection with your application for employment. If you are employed by East Texas Council on Alcoholism and Drug Abuse, you are also granting permission for us to periodically obtain other consumer reports as may be needed for purposes of your employment, promotion, or retention of employment.

If you are denied employment, promotion, or retention - either wholly or partly, because of information contained in a consumer report - a disclosure will be made to you of the name and address of the consumer reporting agency making such report. You will also receive a copy of the report and a statement of your consumer rights.

By signing below you consent to the procurement of a **consumer report+** in connection with your application for employment and/or continued employment.

Today's Date: \_\_\_\_\_ Gender \_\_\_\_\_ *\*for identification purposes only*

Applicants Signature: \_\_\_\_\_

Applicants Full Name (print; include middle name): \_\_\_\_\_

Applicants Other Last Names (Former, etc.): \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

\*Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ *\*for consumer report purposes only*

**List all of the counties (including city & state) you've lived in for the last SEVEN YEARS. (PRINT)  
CITY STATE COUNTY**

- 1.
- 2.
- 3.
- 4.
- 5.

(+) = A *consumer report* may consist of employment records, educational verification, licensure verification, driving history, previous addresses, and other public records relative to criminal charges. A credit report will not be requested unless it is deemed pertinent to the functions of the position for which you are applying.

**THIS FORM IS TO BE FILED IN SECTION II OF THE EMPLOYEE'S PERSONNEL FILE**

CEO \_\_\_\_\_ Date \_\_\_\_\_