



Employment Reference Release

In connection with my application with East Texas Council on Alcoholism and Drug Abuse (ETCADA) and by signing this release, I voluntarily authorize the personal references, professional references, educational institutions, or other companies that I have listed on my employment application, curriculum vitae or reference list (individually and collectively known as the “Parties”) to disclose to ETCADA any information that the Parties may have regarding my qualifications and fitness for employment, as the Parties may determine in the Parties’ sole discretion and judgment, including any personal comments, evaluations, or assessments that Parties may have about my performance or behavior as an employee.

I hereby agree to release and discharge ETCADA and the Parties, along with their respective managers, employees, officers, agents, and representatives from any and all liability for claims, liabilities, causes of action, damages, judgments, attorney fees, court cost, and expenses or damages of whatever kind related to the exchange of such information and any other reasonable and necessary information disclosed to ETCADA during the employment background and screening process.

This release includes, but is not limited to, claims of defamation, libel, slander, negligence, or inference with contract or profession.

I am signing the release voluntarily and without coercion or duress by any person.

Print First Name	Print Last Name
Applicant’s Signature	Date

THIS FORM IS TO BE FILED IN SECTION II OF THE EMPLOYEE’S PERSONNEL FILE